



Friesen Harvesting, L.L.C

20188 V Road
Meade, KS 67864

Dear Prospective Employee,

We want to thank you for contacting us about a position on our harvest crew. Friesen Harvesting is a Christian family operation. Father and Son, Lyle Friesen & Brandon Friesen own and operate the business. Lyle Friesen and wife, Peggy, have a son and daughter currently at home who still help out with harvest. Brandon Friesen and wife, Kasey, currently have no children. Since we are a family owned business there is no alcohol or tobacco allowed. We also require all employees to take a drug test before starting work.

We leave for Oklahoma in the middle or end of May to harvest wheat. From there we travel north to Meade, KS (home), northern Kansas and Colorado ending in July. Then we return to Meade, KS where we run cattle and do farm work during August. In September we start harvesting corn, milo (sorghum) & soybeans in Meade, KS and TX until the beginning of November. Since this job runs from May through beginning of November we require that our employees be 18 years old and have no commitments during that time.

Our operations includes 3 John Deere 9670 STS combines with 36ft. draper playforms, 1 8330 John Deere Tractor, 1 Kinze grain cart and 4 Kenworth trucks. This employs 6 men to operate the equipment.

During the harvest season we provide a trailer house to accommodate our employees. This trailer includes bunk beds, closets, washer and dryer; shower and bathroom, sitting room with satellite T.V., refrigerator, etc. (Our family has a trailer house that we provide home cooked meals provided by our wives while we are on the road.) Most meals are eaten in the field when we're harvesting or at the trailer houses. While we are harvesting our work schedule is dependent on the weather. If the weather is good, we usually work long hours. When the weather is not conducive to harvesting, we have time to relax or enjoy other recreational activities depending on our location.

Harvesters get paid by the quality and quantity of our work, and our employees get paid this way as well. If you are a capable, conscientious, and careful worker, we will give you an adequate increase in your salary.

If this opportunity sounds like something you would be interested in, please return the enclosed application or contact Friesen Harvesting at your earliest convenience. Thank You.

Sincerely,

Friesen Harvesting
Lyle Friesen
Brandon Friesen

E-Mail: lylepeg@fairpoint.net
Web Site: <http://www.friesenharvesting.com>

Phone: Lyle: 620-338-5090
Brandon: 620-255-2874
Home: 620- 873-2253

Job Description

FUNCTION

Performs all duties relating to truck and combine operation in the accomplishment of grain harvest. Performs safety checks of equipment on a daily basis to insure efficient and safe operation. Complies with all laws regulations, and accepted practices in the safe operation of all equipment and vehicles in the field and on public roads and highways.

DUTIES AND RESPONSIBILITIES

A. General

1. Must be able to operate fire extinguisher and understand prevention of field fires.
2. Must be able to operate two-way radio with clear voice.

B. Combine

1. Loads and unloads combine onto a combine trailer insuring that the machine is properly secured and safe for transport; checks trailer for light (clearance, stop and turn) operation, tire condition including proper pressure, safety retaining device attachment and break condition/operation.
2. Becomes completely familiar with all safety devices on combine. Performs all pre-operational maintenance, including lubrication, adjustment and refueling. Completes routine maintenance such as replacement of bearing, bolts, and sickle repair or replacement. Operates machine in accordance with manufacturer's handbook to insure that the unit properly threshes the maximum grain possible. Always operates the machine in a safe manner paying special attention to fixed objects such as other machines, trucks, grain carts, utility poles, high voltage electrical wires and fence lines. Insures that combine is completely shut off prior to the start of any maintenance.

C. Truck

1. Performs pre-operational check of all fluid levels including oil, coolant, hydraulic and gearbox lubricant. Checks tires for inflation, condition and performs repair/replacement as required. Checks entire lighting system to insure that all lights function properly: may replace bulbs and perform minor electrical system repairs as required.
2. Operates truck in a safe manner at all times, paying special attention to road width, traffic and shoulder condition. Insures that each load is properly tarped to prevent grain loss. When unloading the tandem, checks overhead obstructions and does not move truck until the bed is fully down and the PTO disengages.
3. Maintains accountability of elevator grain tickets and turns them in at the end of the day to the boss or boss's trailer.

D. Other Duties

1. Performs other duties as related to the positions such as washing, cleaning and waxing of equipment. May be required to operate a farm tractor and /or grain cart.
2. Performs other work during weather delays including cattle work, farm duties and cleaning pickups.

E. Special Requirements

1. Possess a valid driver's license to operate a commercial truck. WE WILL HELP GET IF NEEDED.
2. Possess a clean drug test.
3. Has a clean driving record, which would not preclude not being insured.
4. Have no untreatable allergies, which could impair his/her physical condition.
5. Must be physically capable of heavy lifting and working long hours.
6. May be required to perform household type maintenance to insure that the trailer is clean and sanitary.
7. Employee will be required to perform his/her own laundry to insure that clean clothing is used each day.

F. Supervision

1. Responsible to manager of harvest operation.

G. Dress Code

1. NO Alcohol allowed
2. NO Tobacco allowed
3. No earrings or other jewelry will be worn
4. Acceptable clothing will be worn at all times.
5. Keep clean: bath daily, shave, and get hair cuts. Wash your clothes. Use deodorant

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